



March 1st and 2nd

9am – 3pm

Hosted by:

**North Country Chamber of Commerce
Canaan Border Riders, Colebrook Ski-Bee's,
Pittsburg Ridge Runners & Swift Diamond Riders**

(Formerly Snodeo)

VENDOR APPLICATION

Please complete front and back of this form and mail with appropriate payment to NCCOC, P.O. Box 1, Colebrook, NH 03576. Checks may be made payable to NCCOC. For more information, please contact 603-237-8939 or info@chamberofthenorthcountry.com. **Deadline to apply:** February 8, 2019. No exceptions.

Business/Organization Name: _____
 Contact Name: _____
 Mailing Address: _____
 City: _____ State: _____ Zip Code: _____
 Phone: _____ Cell Phone: _____
 E-mail: _____
 Website: _____

List the items you plan to sell (If not selling items, explain the purpose of your vendor space):

NOTE: Vendors supply their own tents, tables, chairs, etc.

INSTRUCTIONS: Please complete:

Vendor Space	Price	Total Due
50' x 100' Manufacturer Space Demo/Test ride area provided	\$3,500.00	
10' x 20' Outdoor space Vendors must provide their own tent, tables & chairs	\$ 250.00	
20' x 40' Outdoor space Vendors must provide their own tent, tables & chairs	\$ 500.00	
40' x 50' Outdoor space Vendors must provide their own tent, tables & chairs	\$ 550.00	
10' x 10' Multi-Vendor Inside Space Vendors must provide their own tables & chairs	\$ 120.00	
Food Concessions (20' x 30')	\$ 500.00	+
Deduct 10% if Applicant is a Non-Profit or a Member of the North Country Chamber of Commerce		-
Grand Total Due =		

ATTENTION:



For the purpose of this contract, NCCOC is the North Country Chamber of Commerce. (NCCOC)



Vendors must provide their own tables, chairs & set ups. Pop up tents are strongly encouraged (make sure to secure with weight or stakes).



No subleasing of your space or booth or any part of your space or booth is allowed. **We reserve the right to relocate your space or booth to maintain a quality show.**



Electricity & water are NOT available. Please bring your own **QUIET** generator if necessary. All generators must be safe, quiet and not interfere with traffic flow or fellow exhibitors or the public enjoyment of the festival.



Pre-packaged items such as farmer’s market type goods or bake sale items may be sold by any vendor. Free samples of food are allowed.



SET-UP: Vendors shall be set up and ready for business by 8:30 AM Friday. Vendors with large trailers should be in position early in the week before the tents are set up to allow adequate space. Indicate the size trailer you will have and when it will be there so that we can accommodate your needs. The manufacturers should aim to have their units at the site on or before Tuesday of that week if at all possible. We can accommodate them here as early as the Saturday before the event. Please make sure your trailer has side canopies or make arrangements for a tent ahead of time.



INSURANCE: All vendors are required to provide a Certificate of Insurance for public liability. This is proof of your business insurance, which will protect your booth space, yourself, anything and anyone related to your booth’s functioning. **Minimum coverage of \$1,000,000 is required and NCCOC (its agents, employees, officers and members of the Board of Directors) and GoNorth SnoFest** shall be named as additional insured on this policy. All vendors are required to show proof of Workers’ Compensation coverage for any employee, agent and/or representative.



The GoNorth SnoFest committee reserves the right to decline or prohibit any applicant, exhibit, display or activity which is not suitable to the spirit of the GoNorth SnoFest. This is a family friendly event focused on showcasing northern New Hampshire and northeastern Vermont.



Vendor is responsible for all of their personal and business property at the GoNorth SnoFest and will not hold the North Country Chamber of Commerce (NCCOC) or the GoNorth SnoFest committee liable for any damages, personal injury or theft that might occur at the event.

Fees: \$35 charge for returned checks. \$100.00 clean up charge for vendor spaces left in disarray.

NO Refunds. This is an outside event, held in all types of weather.

By signing below, applicant agrees to all guidelines, eligibility, rules and restrictions noted within this application.

Signature

Date

Printed Name

Date

Notes:

For Office Use Only:		Rec. #
Date Rec'd: _____	_____	Application complete ____
Amount Rec'd: _____	_____	Approved ____
Check #: _____	_____	Confirmation sent ____
QB ____ CM ____	_____	Staff initials ____