

Citizens for a Vibrant Economy
Workforce Action Team
 Meeting #4, May 2, 2016
 Minutes

Facilitator: Brendan Prusik, UNH Cooperative Extension

Attendees: Neal Brown, Greg Noyes, Lisa Whitaker, Michelle Hinds, Ann Nygard, Ray Gorman, Michelle Moren-Grey

1. Welcome and introductions by Neal
2. Review minutes of April 21 meeting
3. Review/ update roles of members: Team Leader – Neal, Minutes – Michelle H.

4. Demographic Analysis - Brendan will follow up with Ben on Demographics

Ann's Email – everyone in the group has this now	
Carsey – no info. yet	Brendan
Headwaters – no info. yet	Brendan/Geoff
Canaan's info	Greg (for Brendan to Compile)

5. Homework

Inventory of Existing Educational Opportunities

PSU Center for Community and Business Partnerships – no report at this time	Ben
Lyndon NEK Learning Service – waiting for reply Newport – Michelle Terek – left message	Ann
Colebrook – automotive, CAD, pre-engineering, woodworking, welding	Neal
Pittsburg – with Canaan programs	Neal
Canaan – Carpentry, electrical, plumbing, fire, diversified agriculture	Greg
North Country Career Center	Ann
NH Department of Labor (Workforce Development) NHES – list of programs DRED WMCC – job training funds are available for employers	Lisa (will ask Beno too). Are there past-completed inventories similar to what we are seeking?
VT DOL – Cindy Robillard willing to attend task force meetings	Greg

WMRHS – FFA, culinary, hospitality programs	Lisa
LNA program at Coös County Facility	Lisa
Invite Guidance Counselors to our meetings – Canaan and Colebrook seeking replacements, Pittsburg is with Canaan. Perhaps wait until fall to invite personnel onto this task force?	Canaan – Greg Colebrook Academy (Cindy Mills, retiring) – Neal Pittsburg (Dawn Pettit) – Neal

Add to above inventory: Groveton High School offers Structural Metal classes

Littleton H.S. has state-supported trades program

Employer and Student Breakfast, May 13, 2016, 8:30am – 10:00am at the Spa Restaurant hosted by Creative Workforce Solutions. Vermont Association of Business Industry and Rehabilitation www.VABIR.org

6. Action items before our next meeting:

A. Recruit new members -

Individuals and businesses (Michelle will try to recruit 4 or 5 other area businesses)

Municipal offices: Greg will contact Canaan Selectman; Steve Ellis, Richard Lapointe – Pittsburg should also be asked

B. Make contacts for our Inventory. Ann will set up an inventory on a spreadsheet via Google docs or google sheets (cloud based) so everyone in the group can access it. Spreadsheet will include: Organization, contact name, email/phone, location by town, services/list of programs, Adult vs. H.S. student, eligibility (ie. Unemployed, veteran, high school drop-out, etc.)

Neal will continue working on K-12 Educators

Ray will talk with Britni, North Country Chamber of Commerce. All of our minutes should be posted to their website.

Meeting adjourned at 4:00pm

Reminder:

Our primary goal:

To assist current and future members of the workforce to be prepared for jobs in the current and emerging local economy.

Our Project:

Identify Existing Education and Training Programs, and identify what may be missing that we need Including Internships, Apprenticeships, School to work.